



**UNITED STATES DEPARTMENT OF COMMERCE**  
**Bureau of the Census**  
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## **MASTER FILE**

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DSSD CENSUS 2000 PROCEDURES AND OPERATIONS MEMORANDUM #W- 2

MEMORANDUM FOR Michael J. Longini  
Chief, Decennial Systems and Contracts Management Office

Attention: Dennis W. Stoudt  
Assistant Division Chief for Processing Systems

From: Howard Hogan *Howard Hogan*  
Chief, Decennial Statistical Studies Division

Subject: Definition of the Field Verification Universe for Census 2000

### **I. Introduction**

This memorandum defines the addresses that make up the field verification (FV) universe for Census 2000. The FV universe is composed of addresses that require a visit by field personnel to determine if the address exists as a housing unit in the block to which it was geocoded.

This memorandum is in response to a request from the Decennial Management Division and reflects the universe definitions developed by the non-MAF ID'd team. The divisions represented on this team are Geography Division (GEO), Decennial Systems and Contracts Management Office (DSCMO), Field Division, Decennial Management Division, Technology Management Office, and the Decennial Statistical Studies Division (DSSD).

Refer any questions on this memorandum to Jim Treat at (301) 457-4296.

### **II. The FV Universe**

A brief description of the FV universe follows. Include in the FV universe:

1. All addresses corresponding to Be Counted Forms (BCF) that geocode but do not match to an existing Decennial Master Address File (DMAF) address.

2. All addresses corresponding to Telephone Questionnaire Assistance (TQA) BCFs that geocode but do not match to an existing DMAF address.
3. All addresses corresponding to Individual Census Questionnaires (ICQ) identified as Usual Home Elsewheres (UHE) that geocode but do not match to an existing DMAF address.
4. All addresses corresponding to Individual Census Reports (ICR) identified as UHEs that geocode but do not match to an existing DMAF address.
5. All addresses corresponding to Military Census Reports (MCR) identified as UHEs that geocode but do not match to an existing DMAF address.
6. All addresses corresponding to Shipboard Census Reports (SCR) identified as UHEs that geocode but do not match to an existing DMAF address.
7. Addresses that are double deletes for which we get a mail return. See DSSD Census 2000 Procedures and Operations Memorandum #BB-4R (Revised), "Specification for Identifying the Nonresponse Followup Universe for Census 2000" for a description of double delete addresses.
8. "Old" Delivery Sequence File (DSF) addresses for which we get a mail return. See the DSSD Census 2000 Procedures and Operations Memorandum #D-6, "Specification for Identifying the Nonresponse Followup Eligible Universe for Census 2000" for a description of "old" DSF addresses.

In the process of geocoding and matching the non-MAF ID'd addresses to the MAF, sometimes corrections are made to the address. Both the uncorrected and the corrected address fields are maintained from the operation. The corrected address field should be the one used for the Field Verification Address Listing pages.

#### **IV. PRODUCT REVIEW**

Because this is a definitional memorandum and does not contain the details of a specification, DSSD does not plan to test or verify the FV universe. The DSCMO is writing the specification for this universe. Hence, any review of the FV universe will be internal to the DSCMO.

cc: DSSD Census 2000 Procedures and Operations Memorandum Series Distribution List